

# Public Document Pack



## SCOTTISH BORDERS LICENSING BOARD FRIDAY, 31ST MARCH, 2023

A MEETING of the SCOTTISH BORDERS LICENSING BOARD will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS - BLENDED on FRIDAY, 31 MARCH 2023 at 10.00 am

**All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days .**

J. J. WILKINSON,  
Clerk to the Council,

21 March 2023

<b>BUSINESS</b>	
1.	<b>Apologies for Absence</b>
2.	<b>Order of Business</b>
3.	<b>Declarations of Interest</b>
4.	<b>Minute</b> (Pages 5 - 8)  Minute of Meeting of 24 February 2023 to be approved and signed by the Convener. (Copy attached.)
5.	<b>Licences dealt with under Delegated Powers</b> (Pages 9 - 14)  (Copy attached.)
6.	<b>Licensing (Scotland) Act 2005:</b>
	(a) <b>Section 20: Application for Premises Licence</b> (Pages 15 - 26) Consider the following applications for Grant/Provisional Grant of Premises Licence (applicants cited to attend.)(Copies attached.)  <b>Durty Brewing Limited</b>  Durty Brewing 4 Traquair Road Innerleithen

EH44 6PD  
**(Provisional)**

The premises is an existing ground floor commercial/retail/industrial building and the proposal is to create a new craft brewery and taproom to show case beers produced on site. The front of the building will form the primary public taproom space, including the bar area and toilet facilities.

A smaller second public area is intended for small events, private hires, private tasting sessions etc. The rear of the building houses the brewing equipment. There is a private outside space around the rear and the side of the building, which is enclosed by walls and fences and is accessed from the side and front of the building. The proposal being to sell alcohol on an On and Off-Sale basis.

Licensed hours applied for:

ON SALE

Sun to Sat 11.00am to 10.00pm

Representations received:

Police Scotland - none.

Licensing Standards Enforcement Officer - none.

Health - none.

Other - none.

OFF SALE

Sun to Sat 10.00am to 10.00pm

- (b) **Section 29: Application for Variation of Premises Licence** (Pages 27 - 44)  
Consider the following application for Variation of Premises Licence (applicants cited to attend.) (Copies attached)

**Park Resorts Limited**

Eyemouth Holiday Park  
(Driftwood Bar)  
Fort Road  
Eyemouth  
TD14 5BE

Amendments to licence and operating plan, which include the following :-

- a change to the core On Sale Hours –

<u>Current On Sale Hours</u> 12.30pm – 12 midnight Sun 11.00am – 12 midnight Mon to Thurs 11.00am – 1.00am Fri & Sat	<u>Proposed On Sale Hours</u> 11.00am – 12 midnight Sun to Wed 11.00am – 1.00am Thurs, Fri & Sat
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- a change to the core Off Sale Hours –

<u>Current Off Sale Hours</u> 12.30pm – 10.00pm Sun 11.00am – 10.00pm Mon to Sat	<u>Proposed Off Sale Hours</u> 10.00am – 10.00pm Sun to Sat
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- the addition of a seasonal variation at question 4 to read "In accordance with Board Policy, Christmas Eve, Christmas Day, Boxing Day, New Year's Eve and New Year's Day until 1.00am. Also to include any other extensions as provided by the Board Policy"
  
- the addition to the permitted activities referred to in question 5 (columns 2, 3 & 4) of the Operating Plan, to include conference facilities and theatre, both within and outwith core hours;
  
- the addition to the permitted activities referred to in question 5 (column 4) of the Operating Plan, to include receptions (including weddings, funerals, birthdays, retirements etc); club or other group meetings; recorded music; live

	<p>performance; dance facilities; indoor/outdoor sports and televised sport, outwith core hours;</p> <ul style="list-style-type: none"> <li>• the addition of the terms/explanation at question 5(e) of the Operating Plan relating to the list of permitted activities (as to 'Yes' in column 4); and</li> <li>• amend the wording of the children and young persons access at question 6.</li> </ul> <p><u>Representations received:</u>  Police Scotland - none  Licensing Standards Officer - none  Health - none  Other – none</p>
7.	<b>Any other items previously circulated</b>
8.	<b>Any other items which the Convener decides are Urgent</b>
9.	<p><b>Items likely to be Taken in Private</b>  Before proceeding with the private business, the following motion should be approved:</p> <p>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 14 of Part 1 of Schedule 7A to the aforementioned Act”</p>
10.	<p><b>Section 84A - Review of Personal Licence</b> (Pages 45 - 50)  Consideration of an application for review of Personal Licence following reports of conduct inconsistent with licensing objectives received from Police Scotland :-</p> <ul style="list-style-type: none"> <li>(i) letter from Police Scotland dated 19/01/2023; and</li> <li>(ii) letter from Police Scotland dated 17/03/2023.</li> </ul> <p>(Licenceholder cited to attend.) (Copies attached.)</p>
11.	<p><b>Minute</b> (Pages 51 - 52)  Private Section of Minute of meeting of 24 February 2023 for approval (Copy attached.)</p>

#### NOTE

**Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:** Councillors M.Douglas (Chair), P. Brown, J Cox, D. Parker, J. Paton-Day, N Richards, F. Sinclair, E. Small, T Weatherston.

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Please direct any enquiries to Fiona Henderson Tel: 01835 826502  
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**SCOTTISH BORDERS COUNCIL  
LICENSING BOARD**

MINUTE of Meeting of the SCOTTISH BORDERS LICENSING BOARD held in the Council Chamber, Council HQ, Newtown St Boswells and via Microsoft Teams on 24 February 2023 at 10.00 am

Present:- Councillors M. Douglas (Convener), J. Cox, D. Parker, J. PatonDay, P. Brown, N. Richards, E. Small, F. Sinclair, T. Weatherston.

In Attendance:- Managing Solicitor (Property and Licensing), Licensing Standards and Enforcement Officers (M. Wynne and J. Scott), Licensing Officers – (S. Lackenby and T. Thomson), PC S. Dishington (Police Scotland), Sergeant R. Stark (Police Scotland), Democratic Services Officer (F. Henderson).

**ORDER OF BUSINESS**

The Chair varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

**1.0 MINUTE**

There had been circulated copies of the Minute of the Meeting held on 27 January 2023.

**DECISION**

**APPROVED the minute for signature by the Convener.**

**2.0 LICENCES DEALT WITH UNDER DELEGATED POWERS**

For Members' information there had been circulated copies of lists of licences dealt with under delegated powers for the period 14 January – 12 February 2023.

**DECISION**

**NOTED.**

**3.0 LICENSING (SCOTLAND) ACT 2005:**

**3.1 Section 20: Application for Grant/ Provisional Grant of Premises Licence**

Consider the following application for Grant of Premises Licence

**Live Borders**

Retail Shop  
The Great Tapestry of Scotland  
14-22 High Street  
Galashiels  
TD1 1SD  
**(Provisional)**

The premises were a purpose built exhibition centre for the Great Tapestry of Scotland, situated within Galashiels town centre. The area to be licensed is the ground floor retail shop for the purposes of off sale provision of local spirits and beers.

Licensed hours applied for:

ON SALE

N/A

OFF SALE

Sun to Sat 10.00am – 10.00pm

Representations received:

Police Scotland - none.

Licensing Standards Enforcement Officer - none.

Health - none.

Other - none.

There had been circulated copies of an application for the grant of a premises license together with proposed Operating Plan and proposed layout plan. Mr Wynne explained that the premises had been purpose built to house the Great Tapestry of Scotland. The area for the off sales was the ground floor retail area where they proposed to sell local produce to include local gins and beers. The application was within policy and there had been no objections. Police Scotland had no comment.

The Convener welcomed Mr Baxter, Shop Manager to the meeting. Mr Baxter re-iterated what Mr Wynne had said and confirmed that this was similar to other gift shops throughout Scotland and was for off Sales only.

**DECISION**

**AGREED TO GRANT.**

**URGENT BUSINESS**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chair was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to make an early decision.

**4.0 EXTENSION OF LICENSING – KINGS CORONATION**

There had been circulated copies of a letter dated 20 February 2023 from Mr Wynne, Licensing Standards and Enforcement Officer. The letter explained that the Kings Coronation week-end would be held Thursday, 4 to Sunday 7 May 2023 inclusive and it was anticipated that some licensed premises within the Scottish Borders may apply for extended hours to their premises licence.

- 4.1 The letter went onto explain that in terms of Section 67 of the Licensing (Scotland) Act 2005, the Board may determine that it was appropriate to grant a general extension of licensed hours for the Kings Coronation holiday weekend. This extension would apply from Thursday, 4 May 2023 to Sunday 7 May 2023 inclusive and would allow an extension of the terminal hours for the sale of alcohol during that period until 1 a.m. The extension would only apply to on sales of alcohol. There would be no general extensions beyond this although any applications for extended hours out with the general extension would be considered on a case-by case basis. It was noted that the majority of licensed premises within Scottish Borders Council had licensing Hours to 1 a.m. on Thursday/Friday /Saturdays, although not on a Sunday and approving a general extension would negate the submission of extended hours applications to the Board.

**DECISION**

**AGREED to grant a general extension of licensed hours for the Kings Coronation Holiday Weekend to apply from Thursday, 4 to Sunday 7 May 2023 to allow an extension of the terminal hour for the sale of alcohol during that period until 1.00 a.m.**

**PRIVATE BUSINESS  
DECISION**

**AGREED** under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 14 of Part I of Schedule 7A to the Act.

**Summary of Private Business**

**5.0 ALCOHOL PROFILING**

There was a presentation from Susan Elliot, ADP Coordinator on Alcohol Profiling within the Scottish Borders.

**6.0 MINUTE**

The Board considered the Private Minute of the Meeting held on 27 January 2023.

*The meeting concluded at 10.30 a.m.*

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**SCOTTISH BORDERS LICENSING BOARD  
LICENCES ISSUED UNDER DELEGATED POWERS**

**13 February 2023 - 19 March 2023**

<b>NAME OF APPLICANT</b>	<b>LICENCE TYPE</b>	<b>LICENCE DETAILS</b>	<b>VENUE</b>
David Blair	PERLIC	Grant	N/A
Gemma Hastings	PERLIC	Grant	N/A
Kerri Gentleman	PERLIC	Grant	N/A
Melissa Hilferty	PERLIC	Grant	N/A
Visnu Kumaranisanthan	PERLIC	Grant	N/A
Border Ice Rink Club	OCCLIC	Occasional Licence - Quiz Night Friday, 3rd March 2023 - 6.00pm - 11.00pm	Borders Ice Rink , Kelso
Chirnside Bowling Club	OCCLIC	Occasional Licence - Funeral Tea Tuesday 28th February 2023 1.30pm - 7.00pm	Main Street , Chirnside
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Saturday, 25th February 2023 - 12.00noon - 9.00pm	Nether Road, Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Saturday, 11th March 2023 - 12.00noon - 9.00pm	Nether Road , Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Friday, 17th March 2023 - 12.00noon - 9.00pm	Nether Road , Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Saturday, 1st April 2023 - 12.00noon - 9.00pm	Nether Road, Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Saturday, 18th February 2023 - 12.00noon - 9.00pm	Nether Road , Galashiels
Gala YM RFC	OCCLIC	Occasional Licence - Party Night Saturday, 18 March 2023 7.00pm - 1.00am	4 Roxburgh Street, Galashiels
Jedburgh Bowling Club	OCCLIC	Occasional Licence - Funeral Tea Friday, 24th February 2023 11.30am - 5.00pm	Allars Mill , Jedburgh
Lodge St James BURA No.424	OCCLIC	Occasional Licence - Retirement Party Saturday, 18th March 2023 6.00pm - 12.00midnight	8 Union Street, Hawick
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 17 March 2023 to Thursday 30 March 2023 (Sundays to Thursdays 12:00 noon - 12midnight; Fridays and Saturdays 12:00 noon to 1.00am)	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 28 April 2023 to Thursday 11 May 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park, Jedburgh

Agenda Item 5

Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 12 May 2023 to Thursday 25 May 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 26 May 2023 to Thursday 8 June 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 9 June 2023 to Thursday 22 June 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 23 June 2023 to Thursday 6 July 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 7 July 2023 to Thursday 20 July 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 21 July 2023 to Thursday 3 August 2023 (Sundays to Thursdays 12:00 noon - 12midnight;)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 31 March 2023 to Thursday 13 April 2023 (Sundays to Thursdays 12:00 noon - 12midnight; Fridays and Saturdays 12:00 noon to 1.00am)	Lilliardsedge Holiday Park , Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Friday 14 April 2023 to Thursday 27 April 2023 (Sundays to Thursdays 12:00 noon - 12midnight; Fridays and Saturdays 12:00 noon to 1.00am)	Lilliardsedge Holiday Park, Jedburgh
Tempest Brewing Company Ltd	OCCLIC	Occasional Licence -Tempest Spring BBQ Friday 26 May 2023 and Saturday 27 May 2023 Friday 4.00pm - 10.00pm Saturday 1.00pm - 9.00pm (Temporary Bar)	Units 1 And 2 Tweedbank Industrial Estate
Tempest Brewing Company Ltd	OCCLIC	Occasional Licence -Tempest Spring BBQ Friday 2 June 2023 and Saturday 3 June 2023 Friday 4.00pm - 10.00pm Saturday 1.00pm - 9.00pm (Temporary Bar)	Units 1 And 2 Tweedbank Industrial Estate
Tempest Brewing Company Ltd	OCCLIC	Occasional Licence - Car Wash Fundraiser Sunday 19 March 2023 12noon - 6.00pm	Units 1 And 2 Tweedbank Industrial Estate

Tempest Brewing Company Ltd	OCCLIC	Occasional Licence - Tweedlove Bike Festival Friday 28 April 2023 to Sunday 30 April 2023 11.00pm - 10.00pm	Tweed Green , Peebles
Tempest Brewing Company Ltd	OCCLIC	Occasional Licence -Tempest Spring BBQ Friday 19 May 2023 and Saturday 20 May 2023 Friday 4.00pm - 10.00pm Saturday 1.00pm - 9.00pm (Temporary Bar)	Units 1 And 2 Tweedbank Industrial Estate
Allan Walker	OCCPLH	Occasional Licence - Sale of Artisan Spirits made by Selkirk Distillers Saturday, 4 March 2023 - 10.00am - 1.00pm	Market Stall , Selkirk
Angus MacPherson	OCCPLH	Occasional Licence - Bongo Bingo Friday, 24th February 2023 - 5.00pm - 12.30am	Memorial Hall, Innerleithen
Carol Shanley	OCCPLH	Occasional Licence - Provision of alcohol along with High Teas and Light Lunches during Mothers Day weekend Thursday 16th, Friday 17th, Saturday 18th and Sunday 19th March 2023 - 12.00noon - 6.00pm (every day)	Branxholme Castle , Hawick
David Kinghorn	OCCPLH	Occasional Licence - Cultural Residential Weekend Sunday 5th March 2023 - Sunday 12th March 2023 Sunday till Wednesday - 11:00am - 12:00midnight and Thursday till Saturday 11.00am - 1.00am	Marchmont House , Duns
David Peters	OCCPLH	Occasional Licence - Wedding and Reception Saturday, 11 March 2023 - 12.30pm - 12.00midnight	Neidpath Castle , Peebles
Peter Allan	OCCPLH	Occasional Licence - Funeral Thursday, 2nd March 2023 4.30pm - 7.30pm	Tweedie Stand, Kelso Racecourse
Gavin Parker	OCCPLH	Occasional Licence - The Wee Crook Tweedsmuir Cafe/Bistro, By Biggar Friday, 17th February - Thursday, 2nd March 2023 - 11.00am - 12.00midnight	Marquee At Crook Inn Hotel , Biggar
Gavin Parker	OCCPLH	Occasional Licence - The Wee Crook Tweedsmuir Cafe/Bistro, By Biggar Friday, 3rd March - Thursday, 16th March 2023 - 11.00am - 12.00midnight	Marquee At Crook Inn Hotel , Biggar
Gavin Parker	OCCPLH	Occasional Licence - The Wee Crook Tweedsmuir Cafe/Bistro, By Biggar Friday, 17th March - Thursday, 30th March 2023 - 11.00am - 12.00midnight	Marquee At Crook Inn Hotel, Biggar
Hawick Masonic Lodge No 111	OCCPLH	Occasional Licence - 50th Birthday Party Saturday, 11th March 2023 - 6.00pm - 12.00midnight	Hawick Masonic Lodge No 111, Hawick
James Henderson	OCCPLH	Occasional Licence - 21st Birthday Party - Family Birthday Party Friday, 31st March 2023 - 6.00pm - 12.00midnight	Tait Hall , Kelso
James Henderson	OCCPLH	Occasional Licence - Wedding and evening reception Saturday, 8 April 2023 - 2.00pm - 12.00midnight	Wedderburn Castle, Duns
James Henderson	OCCPLH	Occasional Licence - Engagement Party Saturday, 15th April 2023 - 2.00pm - 12.00midnight	Village Hall , Ednam
Jeremy Fraser	OCCPLH	Occasional Licence - Stow Brewery - Six Nations Rugby Sunday, 26th February 2023 - 2.30pm - 7.00pm	Station House , Stow
Jeremy Fraser	OCCPLH	Occasional Licence - Stow Brewery - Six Nations Rugby Saturday, 18 March 2023 12noon - 9.30pm	Station House , Stow
Jim McDevitt	OCCPLH	Occasional Licence - Berwickshire Hunt Dinner Dance Saturday, 4 March 2023 6.00pm - 2.00pm	Volunteer Hall , Duns
Jim McDevitt	OCCPLH	Occasional Licence - Scripts to Stage live Theatre production Thursday, 9 March 2023 6.30pm - 9.00pm	Volunteer Hall, Duns

Jim McDevitt	OCCPLH	Occasional Licence - Film afternoon and evening Friday, 17 March 2023 7.00pm - 11.00pm	Volunteer Hall , Duns
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Thursday, 24 March 2023 - Thursday, 7 April 2023 10:00am - 6:00pm	The Great Tapestry Of Scotland , Galashiels
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Awards Ceremony Friday, 31 March 2023 5.00pm - 10.00pm	The Great Tapestry Of Scotland , Galashiels
John Baxter	OCCPLH	Occasional Licence - The Great Tapestry of Scotland Thursday, 9 March 2023 - Thursday, 23 March 2023 10:00am - 6:00pm	The Great Tapestry Of Scotland , Galashiels
Keiran Scott	OCCPLH	Occasional Licence - Mobile Bar - Wedding Saturday, 18 March 2023 12.00noon - 12.00midnight	Neidpath Castle, Peebles
Lauren Beattie	OCCPLH	Occasional Licence - Live Music and Dance Show - Burlesque Night Saturday 18 February 2023 6.30pm - 10.30pm	Corn Exchange , Melrose
Lauren Beattie	OCCPLH	Occasional Licence - Live Band - Blazin Fiddles Friday 24 February 2023 6.30pm - 10.30pm	Hawick Town Hall , Hawick
Lauren Beattie	OCCPLH	Occasional Licence - Comedy Event - Jim Smith Saturday 25 February 2023 6.30pm - 10.30pm	Tait Hall , Kelso
Lauren Beattie	OCCPLH	Occasional Licence - Comedy Event - Jim Smith Saturday 11 March 2023 6.30pm - 10.30pm	Tait Hall , Kelso
Leanne Charlton	OCCPLH	Occasional Licence - Milestone Offsale Monday 6 March 2023 to Sunday 19 March 2023 - 10.00am - 10.00pm	Milestone Garden And Leisure Ltd, Melrose
Leanne Charlton	OCCPLH	Occasional Licence - Milestone Offsale Monday 20 March 2023 to Sunday 2 April 2023 - 10.00am - 10.00pm	Milestone Garden And Leisure Ltd , Melrose
Leslie Mallin	OCCPLH	Occasional Licence - Wedding meal and reception with Disco Saturday 18th March 2023 -1.00pm - 12.00midnight	Exhibition Rooms , Paxton
Lynsey Russell	OCCPLH	Occasional Licence - Jersey Boys Tribute Band Saturday, 11th March 2023 6.30pm - 12:00midnight	Victoria Hall , Selkirk
Lynsey Russell	OCCPLH	Occasional Licence - Fleetwood Mac Tribute Band Mcfleetwood Friday, 17th March 2023 6.30pm - 12.00midnight	Volunteer Hall , Galashiels
Moira Dalgliesh	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting Friday, 17th February 2023 12.00noon - 5.30pm	Kelso Racecourse
Moira Dalgliesh	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting Saturday, 4 March 2023 12.00noon - 5.30pm	Kelso Racecourse, Kelso
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday, 13 January to Thursday, 26 January 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath
Jim McDevitt	OCCPLH	Occasional Licence - Film afternoon and evening Friday, 17 March 2023 7.00pm - 11.00pm	Volunteer Hall , Duns
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday, 10 March to Thursday, 23 March 2023 10:00am - 5:00pm	Drysdale Freight Limited , Cockburnspath
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday, 24 March to Thursday, 6 April 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath
Pauline Drysdale	OCCPLH	Occasional Licence - Farm Shop Friday, 7 April to Thursday, 20 April 2023 10:00am - 5:00pm	Drysdale Freight Limited, Cockburnspath

Peter Allan	OCCPLH	Occasional Licence - Funeral Friday, 24th February 2023 2.30pm - 6.30pm	Tweedie Stand, Kelso Racecourse
Peter Allan	OCCPLH	Occasional Licence - Funeral Thursday, 2nd March 2023 4.30pm - 7.30pm	Tweedie Stand, Kelso Racecourse
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Saturday, 4 March 2023 11.00am - 8.00pm	Kelso Racecourse , Kelso
Peter Allan	OCCPLH	Occasional Licence - Birthday Party Saturday, 11th March 2023 6.00pm - 12.00midnight	Tweedie Stand, Kelso Racecourse
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Friday, 25th March 2023 11.00am - 8.00pm	Kelso Racecourse , Kelso
Rat Race Adventure Sports	OCCPLH	Occasional Licence - Trail Running Event - Mighty Deerstalker Saturday 11 March 2023 - Sunday 12 March 2023 2.00pm - 12.30am	Traquair House , Innerleithen
Robert Wilson	OCCPLH	Occasional Licence - Social Afternoon / Evening with Rugby Match Saturday, 25th February 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club
Robert Wilson	OCCPLH	Occasional Licence - Social Afternoon / Evening with Rugby Match Saturday, 18th March 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club, Walkerburn
Robert Wilson	OCCPLH	Occasional Licence - Social Afternoon / Evening with Rugby Match Saturday, 4th March 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club, Walkerburn
Robert Wilson	OCCPLH	Occasional Licence - Social Afternoon / Evening with Rugby Match Saturday, 11th March 2023 1.00pm - 11.45pm	Walkerburn Rugby Football Club , Walkerburn
Simon Rutherford	OCCPLH	Occasional Licence - Sale of Craft Gin Products Saturday, 25th February 2023 10.00am - 1.30pm	The Square , Kelso
Steven Drummond	OCCPLH	Occasional licence - Bingo Night Thursday, 23rd February 2023 - 5.00pm - 9.30pm	Evergreen Hall, Hawick
Steven Drummond	OCCPLH	Occasional licence - Bingo Night Thursday, 16th March 2023 - 5.00pm - 9.30pm	Evergreen Hall, Hawick
Steven Drummond	OCCPLH	Occasional licence - Bonkers Bingo Night Friday, 31st March and Saturday, 1st April 2023 - 6.00pm - 1.00am	Hawick Town Hall , Hawick
Steven Drummond	OCCPLH	Occasional Licence - MossPaul Ridout Saturday, 27th May 2023 - 12.00noon - 6.00pm	Field Adjacent Old MossPaul Inn, Hawick
Steven Drummond	OCCPLH	Occasional Licence - MossPaul Ridout Tuesday, 30th May 2023 - 12.00noon - 6.00pm	Field Adjacent Old MossPaul Inn , Hawick
Steven Drummond	OCCPLH	Occasional licence - Bingo Night Thursday, 2nd March 2023 - 5.00pm - 9.30pm	Evergreen Hall , Hawick
Steven Drummond	OCCPLH	Occasional licence - Bingo Night Thursday, 9th March 2023 - 5.00pm - 9.30pm	Evergreen Hall t, Hawick
Steven Drummond	OCCPLH	Occasional licence - 21st Birthday Party Saturday, 18th March 2023 - 6.00pm - 1.00am	St Mary's And St David's Church , Hawick
Berwickshire Carpet Bowling Association	OCCVOL	Occasional Licence - Carpet Bowling Tournament Sunday, 26th February 2023 - 12.00noon - 11.00pm	Westruther Village Hall , Gordon
Buccleuch Point To Point	OCCVOL	Occasional Licence - Point to Point Horse Racing Saturday, 11th March 2023 11.30am - 5.00pm	Friarshaugh , Kelso

Gavinton Village Hall	OCCVOL	Occasional Licence - Community Cinema - Don't Worry Darling Friday, 24th February 2023 6.30pm - 10.30pm	Village Hall, Duns
Lauderdale Hunt	OCCVOL	Occasional Licence - Supper and Awards Ceremony Friday, 10th March 2023 - 7.00pm - 10.30pm	Fountainhall Village Hall , Galashiels
Lindean Carpet Bowling Club	OCCVOL	Occasional Licence - Carpet Bowling Tournament Friday, 17 March 2023 7.00pm - 1.00am	Hall Lindean , Galashiels
Paxton Trust	OCCVOL	Occasional Licence - Mothers Day event Sunday, 19th March 2023 1.00pm - 3.00pm	Exhibition Rooms , Paxton
Sound Out	OCCVOL	Occasional Licence - Music Night Friday, 10th March 2023 7.30pm - 11.00pm	The Station House, Galashiels
The Whipman Play Society	OCCVOL	Occasional Licence - Race Night and Disco Saturday, 18th February 2023 7.00pm - 12.00midnight	Graham Institute Hall , West Linton
Westruther Carpet Bowling	OCCVOL	Occasional Licence - Carpet Bowling Tournament Friday, 10th March 2023 - 7.00pm - 11.00pm	Westruther Village Hall , Gordon
Whitsome Village Hall	OCCVOL	Occasional Licence - Quiz Night Saturday, 11th March 2023 7.00pm - 10.00pm	Whitsome Ark, Main Street



**SCOTTISH BORDERS LICENSING BOARD**

**APPLICATION FOR PROVISIONAL PREMISES LICENCE\***

*\*Delete as appropriate*

**Licensing (Scotland) Act 2005, section 20**

**APPLICANT INFORMATION** *Licensing (Scotland) Act 2005, section 20(1)*

**Question 1**

*Name, address and postcode of premises to be licensed.*

**Durty Brewing, 4 Traquair Road, Innerleithen, EH44 6PD**

**Question 2**

*Particulars of applicant*

*(a) Where applicant is an individual, provide full name, date and place of birth, and home address including postcode.*

*(b) Where applicant is a partnership, please provide full name, and postal address of partnership.*

*(c) Where applicant is a company, please provide name, registered office and company registration number.*

**Durty Brewing Ltd, 5 Rogers Road, Riverside Industrial Estate, Selkirk, TD7 5EQ**

**SC682991**

*(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.*

(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.\*

Paul McGreal [REDACTED]
Gordon Donald [REDACTED]

\* **Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.**

**Question 3**

*Previous applications*

Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises? NO

*If YES – provide full details*

--

**Question 4**

*Previous convictions*

Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)	NO
--	----

*\*If YES – provide full details*

*For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974*

Name & position (if applicable)	Date of conviction or sentence	Court	Offence	Penalty

**DESCRIPTION OF PREMISES** *Licensing (Scotland) Act 2005, section 20(2)(a)*

**Question 5**

*Description of premises (where application is submitted by a members' club, please also complete question 6)*

4 Traquair Road is an existing ground floor commercial/retail/industrial building, though is currently in poor condition. The renovation project will create a new craft brewery (10bbl capacity) and taproom to showcase beers produced on site. The front of the building will form the primary public
--

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.



taproom space – approx. 7m x 5.2m (c. 36m<sup>2</sup>) in total, including the bar area. The taproom is labelled ‘bar’ on the supplied floorplan. Male, Female and Disabled toilets are provided further down the building. There is a smaller second public area (labelled ‘Lounge/Viewing Area on the floorplan) of approximately 2.8m x 4.5m – this is intended for small events, private hires, private tasting sessions etc. The rear of the building is occupied by the brewing equipment (approx. 9m x 5.8m) – this is not planned to have regular public access, through may be used on limited special occasions. There is a private outside space around the rear and the side of the building – this is enclosed by walls and fences and is accessed from the side and front of the building.

**Question 6**

*To be completed by members’ clubs only*

Do the club’s constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES/NO*
--	---------

\*delete as appropriate

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this application are true to the best of my knowledge and belief.

Signature: [REDACTED] (see note below)

Date: [REDACTED] Capacity: APPLICANT

Telephone number and email address of signatory

[REDACTED]

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	<b>Y</b>
<i>Layout plan</i>	<b>Y</b>
<i>Planning certificate</i>	<b>Y</b>
<i>Building standards certificate</i>	n/a
<i>Food hygiene certificate</i>	n/a

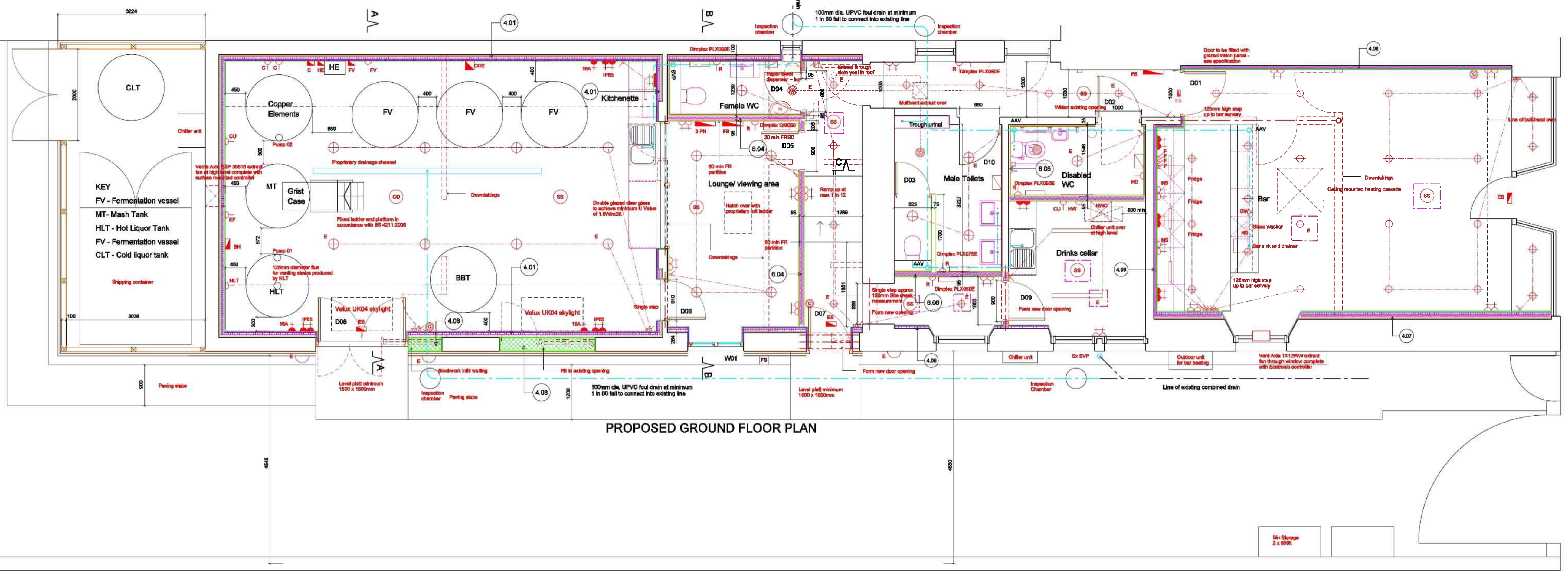
The information on this form may be held on an electronic public register which may be available to members of the public on request.

**For use by the Licensing Board only**  
**Application checklist**

<b>Date received</b>	
<b>Fee amount</b>	
<b>Receipt number</b>	
<b>Received by (<i>INITIALS</i>)</b>	
<b>Consideration date</b>	
<b>Last date for consideration</b>	
<b>Date of initial hearing</b>	
<b>Date of any modification hearing</b>	
<b>Date granted/refused (delete as appropriate)</b>	

<b>For use by the Licensing Board only</b>	
<b>If application is for a premises licence - Documents required</b>	
<b>Operating plan</b>	
<b>Layout plan</b>	
<b>Planning certificate</b>	
<b>Building standards certificate</b>	
<b>Food hygiene certificate</b>	
<b>If application is for a provisional premises licence - Documents required</b>	
<b>Provisional planning certificate</b>	
<b>Operating plan</b>	
<b>Layout plan</b>	





PROPOSED GROUND FLOOR PLAN

Page 19

Scottish Borders Council  
Building Scotland Act 2003

**APPROVED**

subject to the requirements  
of the associated Building  
Warrant

Flue to HLT

Remove skylights and restate  
to match existing

Solid core double doors



PROPOSED ELEVATION

- ELECTRICAL KEY**
- NS 13 Amp non switched double socket
  - NS 13 Amp non switched single socket
  - NS 13 Amp twin switched double socket at high level
  - NS 13 Amp twin switched double socket
  - BT BT point
  - HW Fused switched spur with indicator for hot water
  - E Fused switched spur for extract at high level
  - HD Fused switched spur with indicator for hand drier
  - FV Fused switched spur with indicator for fermenting vessel control panel rated IP65
  - EF Double pole isolator switch for extract at high level
  - R Fused switched spur with indicator for radiator
  - ISA IP65+ rated 16A torpeda socket 1200mm above FFL
  - IP65 IP65 rated 13A switched double socket 1200mm above FFL
  - C IP65 rated switched spur for FV controls
  - HE Copper elements 3 phase IP65 18kW isolator switch
  - HLT Hot Liquor Tank 3 phase IP65 12kW isolator switch
  - FV Control panel for Fermenting vessel
  - FV Control panel for Copper elements
  - FV Control panel for Heat exchanger
  - BH Control panel for Brewhouse (includes HLT and pumps)
  - 3 PH Fuse board for 3 phase supply
  - FB Fuse board for single phase supply
  - Hand drier
  - F Switched spur for fridge
  - GW Switched spur for glass washer
  - Light switch
  - 2 2 way light switch
  - Recessed LED downlighter
  - 1 hr FR recessed LED downlighter - emergency fitting
  - Surface mounted spot
  - Recessed office LED downlighter - Thom Chalice
  - Recessed office LED downlighter - Thom Chalice - emergency fitting
  - Surface mounted luminaire
  - Surface mounted luminaire - Emergency fitting
  - E External bulkhead light fitting with PIR - Thom Lara Eyelid
  - EA Illuminated emergency exit signage
  - FS Firemans switch
  - HS Mains wired heat detector and sounder
  - SS Mains wired smoke detector and sounder
  - CP Call point
  - CO Mains wired carbon monoxide detector
  - CO2 Mains wired carbon dioxide monitor and alarm

C	Minor amendments as highlighted	0.09.22
B	Amendments for warrant report as indicated, and multi-point and outlets added, further call points added for fire alarm system	24.06.22
A	Minor amendments for sound report	28.01.22
REV		DATE

PROJECT  
GLENEVAN MILL  
INNERLEITHEN

TITLE  
PROPOSED PLAN & ELEVATION

**MATT HAMLETT**  
ARCHITECTURE + DESIGN

Little Mockbeggar  
Woodside Avenue  
GRANTOWN ON SPEY PH26 3JR

Mob. 07704459922  
E-mail matt@hamlett-architecture.com

SCALE 1:50 at A1

DATE 13.12.21



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**SCOTTISH BORDERS LICENSING BOARD**

**OPERATING PLAN – PROVISIONAL**

**Licensing (Scotland) Act 2005, section 20(2)(b)(i)**

**Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	<b>NO</b>
(b) Will alcohol be sold for consumption solely OFF the premises?	<b>NO</b>
(c) Will alcohol be sold for consumption both ON and OFF the premises?	<b>YES</b>

\*delete as appropriate

**Question 2**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

<b>Day</b>	<b>ON Consumption</b>	
	<b>Opening time</b>	<b>Terminal hour</b>
<i>Monday</i>	<b>1100</b>	<b>2200</b>
<i>Tuesday</i>	<b>1100</b>	<b>2200</b>
<i>Wednesday</i>	<b>1100</b>	<b>2200</b>
<i>Thursday</i>	<b>1100</b>	<b>2200</b>
<i>Friday</i>	<b>1100</b>	<b>2200</b>
<i>Saturday</i>	<b>1100</b>	<b>2200</b>
<i>Sunday</i>	<b>1100</b>	<b>2200</b>

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	11.00 AM	10.00 PM
Tuesday	11.00 AM	10.00 PM
Wednesday	11.00 AM	10.00 PM
Thursday	11.00 AM	10.00 PM
Friday	11.00 AM	10.00 PM
Saturday	11.00 AM	10.00 PM
Sunday	11.00 AM	10.00 PM

**Question 4**

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	<b>NO</b>
---	-----------

\*If YES – provide details

--

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 (a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	No	No	No
Conference facilities	Yes	Yes	Yes
Restaurant facilities	No	No	No
Bar meals	No	No	No
(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including weddings, funerals, birthdays, retirements etc.	Yes	Yes	Yes

<i>Club or other group meetings etc.</i>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>(c) Activity</b> <b>Entertainment including:</b>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours – please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Recorded music –see 5(g)</i>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<i>Live performance – see 5(g)</i>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<i>Dance facilities</i>	<b>No</b>	<b>No</b>	<b>No</b>
<i>Theatre</i>	<b>No</b>	<b>No</b>	<b>No</b>
<i>Films</i>	<b>No</b>	<b>No</b>	<b>No</b>
<i>Gaming</i>	<b>No</b>	<b>No</b>	<b>No</b>
<i>Indoor/outdoor sports</i>	<b>No</b>	<b>No</b>	<b>No</b>
<i>Televised sport</i>	<b>No</b>	<b>No</b>	<b>No</b>
<b>(d) Activity</b>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours – please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Outdoor drinking facilities</i>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>(e) Activity</b>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours – please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Adult entertainment</i>	<b>No</b>	<b>No</b>	<b>No</b>

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

**These activities may take place prior to core hours, but not beyond without the application of an extended hours application**

*(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

**There will be an on-site craft brewery within the building. We plan to offer limited and occasional brewery tours within core licensed hours. We plan to host occasional quiz nights, charity nights and similar social activities within core licensed hours.**

(g) Late night premises opening after 1.00am – **No**

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	<b>No</b>
---	-----------

When fully occupied, are there likely to be more customers standing than seated?	<b>No</b>
--	-----------

*\*delete as appropriate*

**Question 6 (On-sales only)**

**CHILDREN AND YOUNG PERSONS –**

(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	<b>Yes</b>
-----	--	------------

*\*delete as appropriate*

(b)	Where the answer to 6(a) is YES provide statement of the <b>TERMS</b> under which they will be allowed entry
-----	--

**Children and Young Persons allowed access when accompanied by a responsible and appropriate adult for the purpose of participating in a 'brewery tour' or attending a pre-arranged function, in a room set aside for the purpose or when the entire premises are given over to the function and access is by invitation only and not accessible to the general public.**

**Note -**

**For the avoidance of doubt a responsible and appropriate adult is a person who has the responsibility for the child/young person when attending the premises. The responsible adult should supervise the child/young person at all times while they are within the licensed area.**

(c)	Provide statement regarding the <b>AGES</b> of children or young persons to be allowed entry
-----	--

**Children 0-15 years**

**Young Persons 16-17 years**

(d)	Provide statement regarding the <b>TIMES</b> during which children and young persons will be allowed entry
-----	--

**During all licensed hours, including up to 10pm.**

(e)	Provide statement regarding the <b>PARTS</b> of the premises to which children and young persons will be allowed entry
-----	--

**All areas but not within immediate vicinity of bar area.**





**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature [REDACTED]

Date [REDACTED]

Capacity [REDACTED]

Telephone number and email address of signatory [paul@durtybrewing.com](mailto:paul@durtybrewing.com) / 07972 370097

*\* **Data Protection Act 1998** The information on this form may be held on an electronic public register which may be available to members of the public on request.*



**SCOTTISH BORDERS LICENSING BOARD**

<p><b>Licensing (Scotland) Act 2005, Section 29</b></p> <p><b>APPLICATION FOR VARIATION OF PREMISES LICENCE</b></p>
<p><i>If you are completing this form by hand, please write legibly in block capitals using ink</i></p>

**Question 1**

*Please provide the name, address, postcode, date and place of birth, and contact telephone number of the current Licensee.*

<p>Park Resorts Limited                  2nd Floor                  One Gosforth Park Way                  Gosforth Business Park                  Newcastle Upon Tyne NE12 8ET</p>
---

**Question 2**

*Please provide full name, address, postcode and \*licence number of the premises (\*if known)*

<p>Eyemouth Holiday Park                  Fort Road                  Eyemouth                  TD14 5BE</p> <p>SB/PREM/16</p>
---

**Question 3**

*Do you propose to vary any of the information contained in the operating plan contained in the licence application?*

YES

**Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.**

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

<p>To amend the hours for Sale of Alcohol on and off the premises as follows:-                  On - Sunday to Wednesday 1100 to Midnight; Thursday to Saturday 1100 to 0100 the following morning; Off - Monday to Sunday 1000 to 2200</p> <p>Add Seasonal Variations as follows:- "In accordance with Board Policy, Christmas Eve, Christmas Day, Boxing Day, New Year's Eve and New Year's Day until 0100 the following morning. Also to include any other extensions as provided by the Board Policy"</p> <p>To extend Restaurant Facilities, Receptions, Club or other group Meetings, Recorded Music, Live Performance, Dance Facilities, Gaming, Indoors and Outdoors Sports, Televised Sport outwith core hours (currently only permitted during Core Hours). To add Conference Facilities and Theatre during and outwith Core Hours. Also to add other activities as listed in the proposed Operating Plan.</p> <p>Amend the terms under which Children and Young Adults can be allowed entry including the hours they are permitted.</p>
--

**Question 4**

Do you propose a variation to the layout plan contained in the licence?      NO

**Where the proposed variation affects the current layout plan, please submit 5 sets of plans showing the proposed new layout of the premises.**

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

**Question 5**

Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification?      NO

*(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)*

**VARIATION TO SUBSTITUTE NEW PREMISES MANAGER**

**Question 6**

Please provide details below of the name, address and personal licence number of the EXISTING Premises Manager.

***Proposed Premises Manager***

Name and telephone number

Date and place of birth

Contact address, including postcode

Email address

Personal licence

Date of issue	Name of Licensing Board issuing	Reference number of personal licence

Is the variation in respect of Question 6 to take effect during the application period? YES/NO\*

If the answer to the above question is NO, please provide below the date from which the variation is to take effect.

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**  
**If signing on behalf of the applicant please state in what capacity.**

The contents of this Application are true to the best of my knowledge and belief.

Signature [REDACTED]

Date [REDACTED]

Capacity [REDACTED]

Telephone number and email address of signatory [REDACTED]

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Premises Licence</i>	✓
<i>Operating Plan**</i>	✓
<i>Layout plans**</i>	
<b>Planning certificate</b>	
<b>Building standards certificate</b>	
<b>Food hygiene certificate</b>	

\*\* Where the proposed variation affects the current layout plan, please submit 7 sets of plans showing the proposed new layout of the premises. Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.

**Variations involving structural alterations should submit the relevant Section 50 certificates with their application.**

<b>For use by the Licensing Board only Application checklist</b>	
<b>Date received</b>	<b>Documents</b>
<b>Fee amount</b>	<b>Premises Licence</b>
<b>Receipt number</b>	<b>Operating Plan</b>
<b>Received by (INITIALS)</b>	<b>Layout Plans</b>
<b>Consideration date</b>	<b>Planning Certificate</b>
<b>Last date for consideration</b>	<b>Building Standard Certificate</b>
<b>Date of initial hearing</b>	<b>Food Hygiene Certificate</b>
<b>Date of any modification hearing</b>	
<b>Date granted/refused (delete as appropriate)</b>	

# Scottish Borders Licensing Board

## PRIVACY NOTICE – LIQUOR LICENCES

### What information do we need?

The Scottish Borders Licensing Board will act as the 'Data Controller' for the personal data you provide to us. The information held by the Licensing Board is managed by employees of Scottish Borders Council, and contained within Scottish Borders Council systems. The Data Protection Officer, who is responsible for ensuring personal data is managed in accordance with data protection legislation, can be contacted as follows:

Address: Data Protection Officer, Information Management, Scottish Borders Council, Newtown St Boswells TD6 0SA.

Email: [dataprotection@scotborders.gov.uk](mailto:dataprotection@scotborders.gov.uk)

Telephone: 0300 100 1800

The information we collect from you will include details such as your name, address, e-mail address, telephone number, date of birth, and (if applicable) national insurance number, details of any previous criminal convictions and previous licence information.

### Why do we need this information?

Your information is being collected to allow the Scottish Borders Licensing Board to administer the process of applying for licences under the Licensing (Scotland) Act 2005.

We need to know the personal data requested on the application form in order to provide this service to you. If you do not provide this information then we will be unable to process your request for a licence. We will not collect any personal data from you that is not needed for this purpose.

The lawful basis for collecting your information in these circumstances is:

**Compliance with legal obligation:** Scottish Borders Licensing Board is required to collect your information in order to carry out the function of providing licences in relation to the Licensing (Scotland) Act 2005.

Where we collect special category data this processing is necessary for reasons of substantial public interest for aims that are proportionate and which contain appropriate safeguarding measures.

## What will we do with your information?

We will use your information to process your application for a licence. Depending on the type of licence, this will involve sharing your information as shown in the table below.

Type of licence	Who your information will be shared with
Premises Licence (including Provisional)	Police Scotland, Licensing Standards Officer, Environmental Health, Planning Regulatory Services, Building Standards, NHS Borders, Scottish Fire and Rescue Service, The Local Community Council and neighbouring properties. Notification of the application will also appear on the Council's Website.
Occasional Licence	Police Scotland, Licensing Standards Officer. Notification of the application will also appear on the Council's Website
Extension of Hours	Police Scotland, Licensing Standards Officer
Variation of Premises (Major)	Police Scotland, Licensing Standards Officer, Environmental Health, Planning Regulatory Services, Building Standards, NHS Borders, Scottish Fire and Rescue Service, The Local Community Council and neighbouring properties. Notification of the application will also appear on the Council's Website.
Variation of Premises (Minor)	Police Scotland, Licensing Standards Officer, and Environmental Health
Substitution of DPM	Police Scotland, Licensing Standards Officer
Personal Licence	Police Scotland, Licensing Standards Officer
Transfer of Premises	Police Scotland, Licensing Standards Officer

Applications for Premises Licence (including Provisionals) and Major Variation of Premises Licence will be considered at meetings of the Scottish Borders Licensing Board along with other applications where valid objections or representations are made. These meetings are open to the public, however some business may require to be held in private. We are also required to publish information in licensing registers, which will include the licence holder and premises manager's name, and details about the premises.

You should also be aware that your data will be stored on servers located within the United Kingdom. We will take all reasonable steps to ensure that your data is kept secure and more information on how we do this can be provided by contacting the Data Protection Officer (contact details can be found above).

## How long will we keep your information?

We will keep your information for the length of time specified within our document retention schedules, and after this period it will be destroyed under secure arrangements.

## Automated Decision Making

No automated decision making will take place.



## Your Rights

You have the right to request access to any personal data held about you by the Council. You can also request that we restrict the use of your information or even object to any further processing. You can do this by contacting the Data Protection Officer using the contact details provided above. We will respond to your request within thirty calendar days.

For more information on your rights please visit our website <http://www.scotborders.gov.uk/DPYourRights> or if you would like a hard copy of this information, please contact us using the contact details provided above.

If you are unhappy with the way the Council has processed your personal data please contact the Council's Data Protection Officer. If after raising your concerns with the Data Protection Officer you remain dissatisfied you have the right to complain to the Information Commissioner's Office.

## Information Commissioner's Office

The ICO is the UK's independent body set up to uphold information rights.

Information Commissioner's Office  
Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
Telephone: 0303 123 1113  
Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

The Information Commissioner's Office – Scotland  
45 Melville Street, Edinburgh, EH3 7HL  
Telephone: 0303 123 1115  
Email: [Scotland@ico.org.uk](mailto:Scotland@ico.org.uk)

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**SCOTTISH BORDERS LICENSING BOARD**

**OPERATING PLAN**

**Licensing (Scotland) Act 2005, section 20(2)(b)(i)**

**Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	NO
(b) Will alcohol be sold for consumption solely OFF the premises?	NO
(c) Will alcohol be sold for consumption both ON and OFF the premises?	YES

**Question 2**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	11.00am	12.00midnight
Tuesday	11.00am	12.00midnight
Wednesday	11.00am	12.00midnight
Thursday	11.00am	12.00midnight
Friday	11.00am	1.00am
Saturday	11.00am	1.00am
Sunday	12.30pm	12.00midnight

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	11.00am	10.00pm
Tuesday	11.00am	10.00pm
Wednesday	11.00am	10.00pm
Thursday	11.00am	10.00pm
Friday	11.00am	10.00pm
Saturday	11.00am	10.00pm
Sunday	12.30pm	10.00pm

**Question 4**

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	No
---	----

\*If YES – provide details

--

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 (a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	No	No	No
Conference facilities	No	No	No
Restaurant facilities	Yes	Yes	No
Bar meals	Yes	Yes	No
(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including weddings, funerals, birthdays, retirements etc.	Yes	Yes	No

<i>Club or other group meetings etc.</i>	Yes	Yes	No
<b>(c) Activity Entertainment including:</b>	<b>Please confirm YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Recorded music –see 5(g)</i>	Yes	Yes	No
<i>Live performance – see 5(g)</i>	Yes	Yes	No
<i>Dance facilities</i>	Yes	Yes	No
<i>Theatre</i>	No	No	No
<i>Films</i>	Yes	Yes	Yes
<i>Gaming</i>	Yes	Yes	No
<i>Indoor/outdoor sports</i>	Yes	Yes	No
<i>Televised sport</i>	Yes	Yes	No
<b>(d) Activity</b>	<b>Please confirm YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Outdoor drinking facilities</i>	Yes	Yes	No
<b>(e) Activity</b>	<b>Please confirm YES/NO</b>	<b>To be provided during core licensed hours – please confirm YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</b>
<i>Adult entertainment</i>	No	No	No

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

Films – from 9.00am until the end of core hours Monday to Sunday; an addition to childrens entertainment throughout the day of childrens movies and other such film provisions.

*(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

--

*(g) Late night premises opening after 1.00am*

<i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i>	N/A
<i>When fully occupied, are there likely to be more customers standing than seated?</i>	N/A

**Question 6 (On-sales only)**

**CHILDREN AND YOUNG PERSONS**

(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	Yes
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(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

Children and young persons when accompanied by an adult

(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

0 - 17 years

(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

Permitted into all areas from 9.00am to the end of core hours (outwith core hours 9.00am – 11.00am for childrens entertainment only)

(e) *Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry*

The Lounge Bar, Arcade and Function Room

**Question 7**

**CAPACITY OF PREMISES**

*What is the proposed capacity of the premises to which this application relates?*

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## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

### Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>I(a) Will alcohol be sold for consumption solely ON the premises?</i>	NO
<i>I(b) Will alcohol be sold for consumption solely OFF the premises?</i>	NO
<i>I(c) Will alcohol be sold for consumption ON and OFF the premises?</i>	YES
<i>*Delete as appropriate</i>	

### Question 2

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening times</i>	<i>Terminal hour</i>
<i>Monday</i>	<i>11:00</i>	<i>Midnight</i>
<i>Tuesday</i>	<i>11:00</i>	<i>Midnight</i>
<i>Wednesday</i>	<i>11:00</i>	<i>Midnight</i>
<i>Thursday</i>	<i>11:00</i>	<i>01:00</i>
<i>Friday</i>	<i>11:00</i>	<i>01:00</i>
<i>Saturday</i>	<i>11:00</i>	<i>01:00</i>
<i>Sunday</i>	<i>11:00</i>	<i>Midnight</i>

### Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening times</i>	<i>Terminal hour</i>
<i>Monday</i>	<i>10:00</i>	<i>22:00</i>
<i>Tuesday</i>	<i>10:00</i>	<i>22:00</i>
<i>Wednesday</i>	<i>10:00</i>	<i>22:00</i>
<i>Thursday</i>	<i>10:00</i>	<i>22:00</i>

Friday	10:00	22:00
Saturday	10:00	22:00
Sunday	10:00	22:00

**Question 4**

*SEASONAL VARIATIONS*

Does the applicant intend to operate according to seasonal demand	YES
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*\*If YES —provide details*

*In accordance with Board Policy, Christmas Eve, Christmas Day, Boxing Day, New Year's Eve and New Year's Day until 0100 the following morning. Also, to include any other extensions as provided by the Board Policy.*

**Question 5**

*PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL*

<b>COL. 1</b>	<b>COL. 2</b>	<b>COL. 3</b>	<b>COL. 4</b>
<b>5(a)</b> <i>Activity</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Accommodation</i>	N/A	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	NO
<b>5(b) Activity</b> <i>Social functions including:</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Receptions including Weddings, funerals, birthdays, retirements etc.</i>	YES	YES	YES
<i>Club or other group meetings etc.</i>	YES	YES	YES



<b>5(c)</b>	<b>Please confirm</b>	<b>To be provided</b>	<b>Where activities are</b>
<b>Activity</b>	<b>YES/NO</b>	<b>during core licensed</b>	<b>also to be provided</b>
<b>Entertainment</b>		<b>hours – please</b>	<b>outwith core licensed</b>
<b>including:</b>		<b>confirm</b>	<b>hours please confirm</b>
		<b>YES/NO</b>	<b>YES/NO</b>
<i>Recorded music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	YES	YES	YES
<i>Dance facilities</i>	YES	YES	YES
<i>Theatre</i>	YES	YES	YES
<i>Films</i>	YES	YES	YES
<i>Gaming</i>	YES	YES	YES
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES
<b>5(d)</b>	<b>Please confirm</b>	<b>To be provided</b>	<b>Where activities are</b>
<b>Activity</b>	<b>YES/NO</b>	<b>during core licensed</b>	<b>also to be provided</b>
		<b>hours – please</b>	<b>outwith core licensed</b>
		<b>confirm</b>	<b>hours please confirm</b>
		<b>YES/NO</b>	<b>YES/NO</b>
<i>Outdoor drinking facilities</i>	YES	YES	NO
<b>5(e)</b>	<b>Please confirm</b>	<b>To be provided</b>	<b>Where activities are</b>
<b>Activity</b>	<b>YES/NO</b>	<b>during core licensed</b>	<b>also to be provided</b>
		<b>hours – please</b>	<b>outwith core licensed</b>
		<b>confirm</b>	<b>hours please confirm</b>
		<b>YES/NO</b>	<b>YES/NO</b>
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

*Films – an addition to children’s entertainment throughout the day of children’s movies and other such film provisions outwith and during core hours.*

*Breakfast opening will be from 0800 to provide such entertainment to guests outwith core hours. The basis of entertainment at the complex is geared and designed as Family Entertainment and will not be extended beyond the end of core hours each day.*

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

*All activities are based on family entertainment but may also include Karaoke, Race Nights, Family Games, Character Parades, Magic Shows, Panto, Cabaret or other such family entertainment during and outwith core hours as above.*

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
---	-----

When fully occupied are there likely to be more customers standing than seated?	N/A
---	-----

*Delete as appropriate	
------------------------	--

**Question 6 (On-sales only)**

**CHILDREN AND YOUNG PERSONS**

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
------	--	-----

	*Delete as appropriate	
--	------------------------	--

6(b) Where the answer to 6(a) is YES provide statement of the TERMS under which they will be allowed entry

CHILDREN PERMITTED ENTRY WHEN ACCOMPANIED BY AN ADULT. YOUNG PERSONS PERMITTED ENTRY UNACCOMPANIED AT ALL TIMES.
--

6(c) Provide statement regarding the AGES of children or young persons to be allowed entry

0 – 17 YEARS
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6(d) Provide statement regarding the TIMES during which children and young persons will be allowed entry

CHILDREN PERMITTED INTO ALL AREAS FROM 0800 TO THE END OF CORE HOURS. YOUNG PERSONS PERMITTED INTO ALL AREAS AT ALL TIMES.
--

6(e) Provide statement regarding the PARTS of the premises to which children and young persons will be allowed entry

CHILDREN PERMITTED INTO ALL AREAS FROM 0800 TO THE END OF CORE HOURS. YOUNG PERSONS PERMITTED INTO ALL AREAS AT ALL TIMES.
--

**Question 7**

*CAPACITY OF PREMISES*

*What is the proposed capacity of the premises to which this application relates?*

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**Question 8**

*PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)*

*Personal details*

*8(a) Name*

DAMON GAUNT

*8(b) Date of birth*

[REDACTED]

*8(c) Contact address*

[REDACTED]

*8(d) Email address*

[REDACTED]

*8(e) Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
[REDACTED]	[REDACTED]	[REDACTED]

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature [REDACTED]

Date [REDACTED]

Capacity [REDACTED]

Telephone number and email address of signatory Angela Gardner, Poppleston Allen Licensing Solicitors, 37 Stoney Street, The Lace Market, Nottingham, NG1 1LS  
[a.gardner@popall.co.uk](mailto:a.gardner@popall.co.uk) 0115 9349157

**\* Data Protection Act 1998**

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